

Criteria for Evaluating Grant Opportunities¹

Faculty and staff wishing to pursue an external grant should submit the form “**Initiating an External Grant Proposal**” to the MCC Office of Research & Planning for initial review. Requests will be forwarded to the appropriate Dean or Vice President for approval. The following criteria will be used to determine if a grant opportunity should be pursued.

- The project or program advances the college strategic plan or a related departmental initiative.
 - The need for the program or project is documented and well articulated.
 - The goals of the program or project are clearly articulated.
 - The project or program has a champion at the college (an individual or group of faculty, staff or administrators) who will invest time in the development of a proposal and be committed to the implementation of the project if funded.
 - There is sufficient time and human resources to plan for and write the proposal.
 - If grant requires matching funds, the participating college(s) and/or district are prepared to provide the match.
 - If grant requires sustaining the program or supporting staff/faculty positions once funding ends, the college is prepared to do so.
 - If implementing the grant will require new office, classroom or lab space, college is able to provide it.
 - There is a reasonable probability of the proposal being funded, compared to the effort of responding to the RFP.
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¹ Adapted from “Advancing the College Strategic Plan,” N. Herbkersman and K. Hibbert-Jones, *Community College Journal*, Feb-Mar 2002.