



## **Paramedicine Student Selection Process [Employer - Sponsored EMS Transport / Hospital]**

### **STEP #1 ENROLL IN A MCCCCD COLLEGE**

Click on this link [Enroll as a Student at an MCCCCD College](#) to enroll as a student at your college of choice. The student must enroll at one of the Maricopa County Community College District (MCCCCD) colleges that offer an accredited Paramedicine program:

- [Glendale Community College \(GCC\)](#)
- [Mesa Community College \(MCC\)](#)
- [Paradise Valley Community College \(PVCC\)](#)
- [Phoenix College \(PC\)](#)

### **STEP #2 COMPLETE AND SUBMIT THE MCCCCD PARAMEDICINE PROGRAM E-APPLICATION**

Once you pass the computer-based Paramedicine entrance examination, you must complete and submit the MCCCCD Paramedicine Program E-application. The E-application process takes approximately 40 minutes.

Click on this link [Paramedic E-Application Step by Step Instructions](#) for detailed instructions on how to complete the MCCCCD Paramedicine Program E-application.

Click on this link [Paramedicine E-Application](#) to be directed to the MCCCCD Paramedicine Program E-application portal.

### **STEP #3 LETTER OF ELIGIBILITY - COMPLETION OF VALIDATED SELECTION PROCESS**

Once you complete the application process, your sponsoring agency representative must provide a letter of eligibility to the Paramedicine Program Director that attests to your successful completion of a validated selection process. This letter must attest to your successful completion of both an EMT general knowledge entrance exam and oral

panel interview. You must have successfully completed this process and must be currently eligible to be sponsored by your employer to attend a paramedicine program.

Please note that only current participating regional employers are eligible to participate in this abbreviated process for Maricopa Community College Paramedicine Programs. For a current list of current participating partner organizations, please visit the Maricopa Community Colleges Paramedicine Programs webpage at [MCCCD Paramedicine Programs](#)

Once the Paramedicine Program Director receives your letter of eligibility from the sponsoring agency, you will be notified that you have been conditionally accepted into the Paramedicine program.

## **STEP #4 CONDITIONAL ACCEPTANCE AND BACKGROUND CHECKS**

Once you complete the application process and submitted your employer has submitted the letter of eligibility, the program will determine your status as a Paramedicine student. If you are notified that you are *conditionally accepted* into the Paramedicine program, you must submit to a criminal background check.

Click on this link for information regarding the criminal background check process: [Healthcare Education Health & Safety Requirements](#)

You are responsible to purchase the background check; the estimated cost to you is \$75.00.

If you do not pass the initial criminal background check, you can appeal the findings. If your appeal is unsuccessful, your Paramedicine student selection process is ended.

## **STEP #5 REQUIRED HEALTH AND SAFETY DOCUMENTS**

Once you pass the criminal background check, you will be notified that you have been accepted into the Paramedicine program.

A **document tracker program** is used to submit health and safety documents required by the program and the MCCCD. Health and safety documents include vaccination records, 2-step tuberculosis screening, annual influenza vaccination, and annual physical examination verification. You are required to purchase the **document tracker program** and begin uploading the required documents. The estimated cost to you is \$25.00.

If you do not have one or more of the required documents, you are required to obtain them at your cost.

You are subject to random urine drug screening which may be conducted onsite or offsite at the discretion of the Program Director. The estimated cost to you is \$70.00.

Click on this link for information regarding the required health and safety documents:  
[Healthcare Education Health & Safety Requirements](#)

## **STEP #6 PARAMEDICINE STUDENT ORIENTATION**

You are required to attend a student orientation typically conducted 30 days prior to the start of the Paramedicine program. You will be contacted by the program regarding the date and time of this event.

## **STEP #7 PARAMEDICINE COURSE REGISTRATIONS**

You are required to register for specific courses in the first term (block) of the Paramedicine program. Registration for these courses is usually 30 days prior to the start of the Paramedicine program. The program will provide information regarding these courses and registration.

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District. The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit <http://www.maricopa.edu/non-discrimination>.